

- **Correction in the Handbook:**
 - 23-Jun-2019, Sunday is given as a working day. Its a holiday
 - 07-July-2019, Sunday is given as a working day. Its a holiday
 - 15-August-2019, Independence Day is not marked as holiday. It is a holiday.
 - 23-August-2019, Sreekrishna Jayanthi is not marked as holiday. It is a holiday.
- Dates of Onam Vacation, Christmas Vacation and Summer Vacation will be finalized after the publication of the Education Calendar of the Education Department of Kerala Government.
- Fill the personal data page today itself.
- Student must be send to school in full uniform. Use black sandals during the rainy season, slippers are not allowed.
- Please send a spare dress tomorrow itself in a named plastic cover if you haven't sent it.
- Please check the handbook daily and acknowledge if there is any message.
- Kindly record the leave in the handbook with the reason.
- If there is any medication, please give the description in detail through the handbook. Please don't send the medical prescription.
- Please send a single line, two line and four line 200 page notebook with the name, class and division on it latest by 10-June-2019.
- If you have crayons of last year, please send it latest by 10-June-2019. Please don't buy a new one. Others will be given from the school. This is only for the uniformity.
- Please make sure that all the articles that the student brings to the school are named. Avoid all kind of fancy items.
- Get ready with the swimming kit (swimming suit, cap, goggles and towel) and send it on the day of swimming as per timetable.
- Please maintain 4 separate files for English and one each for Malayalam, Hindi and Mathematics. Please train the students to file the papers properly.
- You are allowed to send snacks like biscuits, nuts, dry fruits, bread and bun to school. Avoid all kinds of junk food.
- Please do not forget spoon and towel while you pack the lunch. Fish is prohibited.

- All fancy items are prohibited. Please pay attention to pencil box, scale, eraser, ... Please don't send sharpeners.
- Boy students have to maintain formal hair cut and girls must use black hair band. Loosen hair of girls students are not expected.
- On the day of the birthday of your ward, you are free to send your ward to school in decent colour dress. Chocolate, cake and such junk foods are prohibited. You can send peanut candy or sesame candy. If you wish to contribute to the charity box on the day of your ward's birthday, please send your contribution in an envelop with the name, class and division written on it.
- If there is change in the mode of transport, it must be informed through the school handbook.
- Parents are not allowed to take the students directly from the school without informing the school office.
- Parents of those students who are using the school buses must inform the office before 30 minutes of the end of session if the ward is to be detained in the school.
- Parents must avoid any form of personal gifts to principal, vice-principal, teachers or non-teaching staffs.
- It is strongly recommended that your ward memorizes the mobile number of both the parents to use in emergency.