

Dear Parent, please take note of the following information regarding the next academic year.

Transfer Certificate

- Those who require a Transfer Certificate may apply using the TC Application available in the office. You may submit the TC Application to the school office on or before 30-March-2021. TC shall be given on 08th, 09th, or 10th April 2021. Countersigning of the TC by the CBSE may take at least one month. T C cannot be generated if there are any fee dues.
- All TC applications submitted after 30-March-2021 will be considered after 13-April-2021 and it will take at least 5 minimum working days. Saturdays are holidays in the month of April and May.
- Any other information you receive from anybody or over the phone which is contrary to the stipulation of days in issuing TC will not override the information given in the circular.

Office Working Hours

- School Office will remain closed from 31-March-2021 to 08-April-2021.
- School Office will function on other days of April from Mondays to Fridays between 9:30 am and 12:30 pm.

Tentative Dates

- **New Academic Year:**
 - New Academic Year commences on 01-June-2021 for the students of classes 01 to 05, on 15-April-2021 for the students of classes 06 to 10 and on 07-April-2021 for the students of Class 12.
 - Students of classes 06 to 10 will have a break in the month of June when teachers go for CBSE paper valuation.
 - All fee dues must be cleared before the commencement of the portions of the next academic year. You may check the fee paid status in the School Digital.

School Fees for the Next Academic Year (2021-22)

Fee Payment Pattern : 2021-22			
Date of Payment	Class 01	Class 02	Class 03
Instalment I - May 10	5250	5250	5250
Instalment II - July 10	8280	8280	8280
Instalment III - Sep 10	8280	8280	8280
Instalment IV - Nov 10	8280	8280	8280
Instalment V - Jan 10	8280	8280	8280
Total	38370	38370	38370

- It is the duty of the parent to pay the fees on time. Reminder of fee payment will be given only in School Digital.
- Fee paid certificates can be downloaded from School Digital. Those who require seal and sign on the fee paid certificate will have to apply at least before 5 days in the month of April and May.

Note on Term I Fees – Term I fees is inclusive of the advance fee of Rs 2,500/-. Actual Fee of Term I depends on the balance of advance fee as on the day of calculating the Term 1 fee. Please refer to the 'Advance Fee' tab of the 'Fee' menu of School Digital to know the balance of advance fee. Fee Paid Certificate will reflect only the actually paid amount.

Textbook and Notebook

- There is no textbook or notebook for Std I, II and III.

School Bus and Uniform

- Detailed information regarding school bus and uniform will be given later after the confirmation on the date of commencement of the classroom teaching of the next academic year.
- Please be informed that students of classes 01 to 04 are having uniform school bag.