

Dear Parent, please take note of the following information regarding the next academic year.

Transfer Certificate

- Those who require a Transfer Certificate may apply using the TC Application available in the office. You may submit the TC Application to the school office on or before 30-March-2021. TC shall be given on 08th, 09th, or 10th April 2021. Countersigning of the TC by the CBSE may take at least one month. T C cannot be generated if there are any fee dues.
- All TC applications submitted after 30-March-2021 will be considered after 13-April-2021 and it will take at least 5 minimum working days. Saturdays are holidays in the month of April and May.
- Any other information you receive from anybody or over the phone which is contrary to the stipulation of days in issuing TC will not override the information given in the circular.

Office Working Hours

- School Office will remain closed from 31-March-2021 to 08-April-2021.
- School Office will function on other days of April from Mondays to Fridays between 9:30 am and 12:30 pm.

Tentative Dates

- **New Academic Year:**
 - New Academic Year commences on 01-June-2021 for the students of classes 01 to 05, on 15-April-2021 for the students of classes 06 to 10 and on 07-April-2021 for the students of Class 12.
 - Students of classes 06 to 10 will have a break in the month of June when teachers go for CBSE paper valuation.
 - All fee dues must be cleared before the commencement of the portions of the next academic year. You may check the fee paid status in the School Digital.

School Bus and Uniform

- Detailed information regarding school bus and uniform will be given later after the confirmation on the date of commencement of the classroom teaching of the next academic year.
- Please be informed that students of classes 01 to 04 are having uniform school bag.

School Fees for the Next Academic Year (2021-22)

Fee Payment Pattern : 2021-22		
Date of Payment	Class 04	Class 05
Instalment I - May 10	5250	5250
Instalment II - July 10	7905	7905
Instalment III - Sep 10	7905	7905
Instalment IV - Nov 10	7905	7905
Instalment V - Jan 10	7905	7905
Total	36870	36870

- It is the duty of the parent to pay the fees on time. Reminder of fee payment will be given only in School Digital.
- Fee paid certificates can be downloaded from School Digital. Those who require seal and sign on the fee paid certificate will have to apply at least before 5 days in the month of April and May.

Note on Term I Fees – Term I fees is inclusive of the advance fee of Rs 2,500/-. Actual Fee of Term I depends on the balance of advance fee as on the day of calculating the Term 1 fee. Please refer to the 'Advance Fee' tab of the 'Fee' menu of School Digital to know the balance of advance fee. Fee Paid Certificate will reflect only the actually paid amount.

Textbook

- List of Text books of class 04 & 05 for next academic year is given below:

Class	Subject	Name of the Book	Publications
IV	English	NCERT Text Book for Class 04	NCERT
IV	English	Grammar Chest	Cordova
IV	English	Oxford Learner's Pocket Dictionary	Oxford
IV	Hindi	NCERT Text Book for Class 04	NCERT
IV	Maths	NCERT Text Book for Class 04	NCERT
IV	EVS	NCERT Text Book for Class 04	NCERT
V	English	NCERT Text Book for Class 05	NCERT
V	English	Grammar Chest	Cordova
V	Hindi	NCERT Text Book for Class 05	NCERT
V	Maths	NCERT Text Book for Class 05	NCERT
V	EVS	NCERT Text Book for Class 05	NCERT
VI	English	NCERT Text Book for Class 06	NCERT

- You can get the textbooks from H & C Stores, Jomer Srinilayam, Near TDM Hall, D H Road, Ernakulam. Contact person (H & C) – Mr. Krishnaraj (9447496692). You are free to get the above books from anywhere else also.
- Malayalam text book is published by the Government of Kerala and it will be supplied in the school to the student.