

SACRED HEART CMI KINDERGARTEN, THEVARA

SHKG/CIR-01/21-22

03/06/2021

Greetings from SH CMI Kindergarten!

Dear Parents,

Welcome to the new academic year 2021-22. We hope everyone is staying safe and healthy and taking all precautions that ensure you remain so.

Online Classes & Google Meet

As the pandemic has been hard especially to the students' nationwide, online classes will be an integral part of school education henceforth. Like the previous year, this year also we will extend online education to our students in Pre KG, LKG and UKG.

This year, the online classes for LKG and UKG will commence from Monday, 07th JUNE and for Pre KG on Monday, 14th JUNE. The teachers will meet the children through Google platform from 6:15pm to 07:00pm. The school will issue an email-id that ends with '@shpublicschool.com' and its password to all students.

For better interaction between the students and teacher, students are divided into divisions of 10 to 12 and each division will have google meet twice a week. Students will be informed the divisions which they belonged to in advance. Class teachers will send the invitation link through the official email ID of each student for the Google meet 30 minutes before the starting time. Parents are requested to enter in to the meet only through your child's official email ID.

Pre-recorded lessons will be attached to 'OLASH', the official online platform of Sacred Heart CMI Public School and Kindergarten so that parents can view the lessons at your pace. Please use student's admission number as username and password to login into OLASH. Lessons for the upcoming week will be uploaded on all Fridays starting from 11th June for LKG and UKG students and from 18th JUNE for PreKG students. Each video will be numbered as chapter wise with video1, video 2 etc for each topic (for example: UKG English Chapter1 Video 1, UKG English Chapter1 Video 2)

The topics for all sections of PreKG to UKG will be English, Numeracy, General Awareness, Concepts, Rhymes, Stories, Art, Craft (paper craft, origami, clay modeling etc) and Warm up or Physical Education activities. This year onwards, UKG students will be introduced to Malayalam from the month of August.

Monthly syllabus in which the topics covered for the month, with the materials required for each activity will also be attached to Circular Menu of the School Digital at the beginning of each month. This is to help you arrange the study materials for each activity on time.

Since we do not use text books in Kindergarten, worksheets for each topic will be sent to the official school mail id of the student. Parents can download and take printouts.

Worksheets

A Google Form link also will be attached to the Notification Menu of the School Digital to find the requirement of printed worksheet from the school. Parents must fill the form on or before 11-June-2021, Friday if you require the printed worksheets from school. File the completed worksheets separately and submit the files when asked to do so.

School has made an arrangement with a private courier agency for the home delivery of the worksheets. The cost of door delivery is Rs 150/- per packet. This charge is applicable to all addresses in Kerala. Other addresses (national and international) will have a different delivery tariff.

Those who wish to order the worksheets for home delivery, have to fill the google form accordingly and must make sure that there is, at least, Rs 150/- balance in the advance fee. Advance fee can be topped up using Fee module of the School Digital. Advance fee top up is possible only in online mode.

Parental Cooperation

Parents' supervision is very important so as to give practice to your children every day. Set up a study time for your child. Inform them about the beginning date of online classes in advance. Prepare them mentally and instruct them to attend the recorded lessons every day and the Google meet at the given time. Make sure that they follow the classes effectively. Ask them to complete their worksheet activities on the day itself. Do not permit them to operate the electronic gadgets by themselves. Do not feed them or try not to keep any eatables in front of them during the class time. Make sure your child is away from distractions while they listen to the recorded lessons or when they attend the Google meet with their teachers.

Arrange study materials and stationery before you start the online class of your child, such as:

1. A four line and an un-ruled (plain) note book (for UKG students)
2. A single line notebook (for LKG's to do rough works)
3. A packet of un ruled white foolscap paper or A4 size paper
4. Pencil, eraser and sharpener
5. A set of crayons
6. A pack of non toxicant clay with different colours

7. A pair of safety-blunt edged scissors (for UKG students)
8. Old newspapers
9. A pack of poster colours (red, yellow, blue, green, white and black)
10. Paper Files or file folders – 4 numbers (to keep the finished worksheets of English, Numeracy, EVS and General Awareness).

School Fees

School Fees given through the circular in the month of March 2021 and published in the school website with admission was under the assumption that there will be regular classes this year. Since classes are online, the school fees for the year 2021-22 will be same as that of 2020-21 with 5 installments. School fees will be updated in the school website shortly.

Fee Payment Pattern : 2020-21			
Date of Payment	Play	LKG	UKG
Instalment 1 - May 10	5900	6100	6100
Instalment II - July 10	5900	6100	6100
Instalment III - Sep 10	5900	6100	6100
Instalment IV - Nov 10	5900	6100	6100
Instalment V - Jan 10	5900	6100	6100
Total	29500	30500	30500

First instalment will be calculated before 15-June-2021 with 10-July-2021 as the last date without fine. Thereafter, the given schedule will be followed. Please check your advance fee balance in the School Digital. If there is enough balance in the advance fee, then the generated fee will be deducted from the advance fee. Parents can top up the advance fee at any time. Advance fee top up works only through School Digital.

School fees can be paid either through a linked bank account or online. For linked bank account mode, please open an account in South Indian Bank (any branch) and fill the declaration form available at the office and submit. Those, who opt for linked bank accounts, have to submit the declaration form at the office before 14-June-2021.

Dear students, wish you all the very best as we begin this online classes. Hope you will attend the Google meet without fail. Keep in mind these three words PLAY nice, WORK hard and STAY kind. May God bless you and your dear and near ones abundantly.

Warm Regards,
Headmistress