

# SACRED HEART CMI KINDERGARTEN, THEVARA

SHKG/CIR-85/22-23

20/03/2023

Dear parents,

As we approach the end of this academic year, we express our gratitude to all dear parents and students for the continuous support and cooperation you have extended during this period.

Kindly note,

- As informed Kindergarten will be working on 22<sup>nd</sup> Wednesday and 24<sup>th</sup> Friday. There will be full day classes for Pre KG, LKG and UKG.
- The last working day for Pre KG and LKG of this academic year will be Friday, 24<sup>th</sup> March 2023 and the last date for UKG students will be Monday, 27<sup>th</sup> March 2023.
- The Passing out ceremony of UKG students will held on Monday, 27<sup>th</sup> March at 04:30 pm at the Kindergarten Activity Hall. School bus will run in the morning as usual. Kindly send UKG students in their PT uniform, with white socks and black shoes on that day. Students shall remain in the Kindergarten under the supervision of class teachers. Parents can take them back after the ceremony.
- Open house for all sections of Pre KG, LKG and UKG will be held on Wednesday 29<sup>th</sup> from 09:00 am to 01:00 pm. Time slot will be informed to the parents of each student through hand book.
- Absentees' photo (to add in the class photo) will be taken on 22<sup>nd</sup> Wednesday. Please send students in regular uniform. Class photo will be distributed to all students during the open house.
- Uniform measurement for the next academic year is already taken. Absentees' measurement will be taken on Wednesday. Parents please ensure that your child is present on these days.

## VACATION WORKSHEETS

- Vacation worksheets to practice during summer holidays will be given to the students of Pre KG, LKG and UKG as per the request of the parents.
- Parents please inform the requirements of vacation worksheets by Wednesday itself through the handbook. Worksheets can be collected from the class teachers during the open house time.

Please ensure that children do one worksheet every day.

## OFFICE WORKING HOURS DURING THE VACATION

- Kindergarten office will remain closed from Wednesday 05 April to 17 April 2023.
- Office will function on other days of April from Monday to Friday between 9:30 am and 12:30 pm only.

## ACADEMIC YEAR 2023-24

- The Initiation ceremony and parents meeting for all students will be held on Wednesday, 24 May at 09:30 am tentatively. Date and time will be confirmed through School Digital.
- All parents must compulsorily attend along with your child in the solemn prayer service on that day and the meeting being held thereafter.

## **NEW SESSION COMMENCES** for students:

- from UKG to Grade 1 - 05/06/2023 Monday
- from LKG to UKG - 01/06/2023 Thursday
- LKG 23-24 - 07/06/2023 Wednesday
- PRE KG 23-24 - 12/06/2023 Monday
- Dates given for the commencement of the new academic year above is tentative. The confirmed dates will be informed through School Digital.

## **UNIFORM**

- There will be a detailed circular regarding uniform which will be uploaded shortly in School Digital. Please read carefully and retain for future reference. School uniform shoes black colour with double Velcro (Odysia or Bata) for boys and black ballerina shoes with buckle or Velcro for girls can be purchased from any shop. Please be informed that canvas shoes or laced shoes are not allowed.
- Dates of distribution of stitched uniform and accessories such as uniform belt and socks will be informed through School Digital.
- School bag is also part of uniform. Please do not buy from outside.
- School bag, school handbook and ID card will be issued to all students on the day of parents meeting.

## **CONVEYANCE**

- Parents are free to opt for school bus facility. Those who wish to make use of the school bus facility have to register through School Digital. Details shall be given later. Before you opt for school bus facility, you must understand the conditions properly. Seats are limited and only those who register within the given dates will be considered. If any seat remains, you will be informed.

## **RE OPENING**

- Attendance and uniform is compulsory on the re-opening day for all students.
- The re-opening day of all sections will be a full working day. Children should come in their regular uniform.
- School bus will run in the morning and in the evening. Those who opted for school bus can travel from the first day itself. Please confirm the bus, route, and the timings with the concerned authority at the earliest.
- Regular school timing is 08:30 am to 03:00 pm. Late coming and early departure will not be permitted. **Students should reach school before 08:25 am.**

Once again thank you for your co-operation. Happy holidays to all dear students. I wish you happiness, joy and fun with your family. Enjoy your vacation! Be safe and bring sweet and beautiful memories.

Headmistress