

Print Date: 20/08/2019 14:05:53

**Institute Nodal Officer Registration Form**

**Form No.: KL20192087193**

**Important instruction to fill the form:**

- i. The information should match with the information furnished by the institute/school to AISHE/U-DISE/NCVT/SCVT.
- ii. Utmost care should be taken while appointing the institute Nodal Officer for NSP (INO-NSP). The appointed officer would carry out verification and other activities required in the NSP. The person would also be SPOC for communicating all Institute related information/alerts through SMS/email/OTP etc.
- iii. All fields are mandatory. Partially filled form will be summarily rejected.
- iv. Fully filled and verified form should be submitted physically to the respective District or State officer of any scheme onboarded on NSP .

(1) AISHE/DISE/NCVT Code: 32080303329

(2) Name of the Institute (as per AISHE/DISE/NCVT/SCVT master):

SH CMI PUBLIC SCHOOL THEVARA

(3) Name of the Institute (to be displayed on NSP):

SH CMI PUBLIC SCHOOL THEVARA

(4) Institute Nature: Public Trust

(5) Affiliated Board/University:

CENTRAL BOARD OF SECONDARY EDUCATION(CBSE)

(6) Total Student strength in Institute: 2037

(7) Institute Address:

Address: Pandit Karuppan Road, Thevara, Kochi - 682013  
District: ERNAKULAM State: KERALA Pincode: 682013  
URL of Institute's website (if any): www.shpublicschool.com

(8) Details of Designated Intitute's Nodal officer for NSP (INO-NSP):

<p>i. Name: Reetha Tinu Bivera</p> <p>ii. Designation: Office Assistant iii. Official email id: accounts@shpublicschool.com</p> <p>iv. Contact no: 4842979801 v. Mobile no: 8089629239</p>	<p>Passport size</p> <p>Photo of</p> <p>INO-NSP</p>
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Government issued ID Proff (provide details of the same ) .....

(9) Head of Institute details:

i. Name: Fr Antony Madavanakadu CMI  
ii. Designation: Principal iii. Official email id: office@shpublicschool.com  
iv. Contact no: 4842979801 v. Mobile no: 8089244387

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**(10) Declaration by the Head of Institution:**

I hereby declare that the information provided in the above Institute Nodal Officer Registration form is true to my knowledge. I hereby also designate Shri/Smt/Ms. **Reetha Tinu Bivera** whose details are given above, as INO-NSP for (name of the Institute) **SH CMI PUBLIC SCHOOL THEVARA**. He/she would be responsible for verifying the details furnished by students in their application to claim any Scholarship under NSP and abide by all the guidelines/instructions issued in this regard. I also understand the INO-NSP of the Institute and myself, as the head of the Institution shall be jointly and severally responsible for the verifications as well as for any other information given/activity performed under NSP for while processing the applications of students for any scholarship scheme under NSP.

<b>Signature of INO-NSP:</b> Name: Date: DD/MM/YYYY	<b>Signature of Head of Institution:</b> Name: Date: DD/MM/YYYY	<b>Seal of Institution:</b> Name: Date: DD/MM/YYYY
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**To be Filled by District/State/ Nodal Officer.....**

I here declare that the Institute Nodal Officer has submitted the duly authorized form (with all attachment) for registration on NSP, and I have registered his/her mobile no. after proper due-diligence.

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**Signature of District/State Nodal Officer**

**Name:** .....

**Place:** .....

**Date:** .....